



**Employee Emergency**  
**Information Sheet**

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Name: \_\_\_\_\_

Home Address: \_\_\_\_\_

Home Phone: \_\_\_\_\_ Cell Phone: \_\_\_\_\_

Position @ SMSD: \_\_\_\_\_ Telephone Extension: \_\_\_\_\_

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**IN CASE OF EMERGENCY, PLEASE CONTACT:**

Name: \_\_\_\_\_

Home Phone: \_\_\_\_\_

Work Phone: \_\_\_\_\_

Cell Phone: \_\_\_\_\_

Please check here if you do NOT want your name in the Staff Directory.

***PLEASE RETURN THIS SHEET TO LAURA DUDLEY NO LATER THAN  
THANK YOU!***