

The Occupational Therapist for St. Mary's School for the Deaf is responsible for working with students with a hearing loss as well as multiple disabilities. Students can range from birth to 21 years of age. The goal of this position is to help students improve their fine and gross motor skills so they can progress educationally.

Primary Responsibilities:

- Plan and provide occupational therapy services to a caseload of students from ages 0-21 with deafness, hearing loss and a variety of other disabilities within their educational setting. This includes early intervention, preschool and school age students.
- Evaluate potential new and existing students to determine if occupational therapy services are needed. Write reports from the evaluations and give recommendations at Committee on Special Education meetings.
- Maintain accurate records and documentation including daily notes, quarterly reports, annual reviews, up to date scripts, re-evaluations, medicaid notes, regression documentation and writing individual educational programs.
- Working in web-based software programs frontline education (IEP Direct) and clear track.
- Work closely with other professionals on creating and updating Individual Family Service Plans and Individual Education Programs.
- Build and maintain positive professional relationships with students, parents and co-workers. Contact parents when needed.
- Follow St. Mary's School for the Deaf school calendar and participate in school activities such as off campus class field trips.
- Other duties as assigned by school administrators.

Experience/Certifications/Requirements

- NY Certified registered/licensed occupational therapist
- Masters of Science in Occupational Therapy from an accredited program
- Successful completion of National Certification Examination

- Proficient in Sign Language in order to communicate with staff members and students.
- 3 years' experience as an occupational therapist in a school setting.

Scheduled Hours for Long Term Sub assignment

Hours are from 8am to 3pm Monday through Friday. Dates are April 13, 2017 to January 2, 2018. The dates and times include summer school 2017 beginning on July 10th through August 18th from 8:30am-2:30pm.